

Alabama Section of the American Water Resources Association

Board Meeting Minutes

Date: Monday, August 21, 2012

Location: Go-to-meeting/Conference call

Members Present: George Marodis, Amanda Fleming, Todd Boatman, Sam Fowler; Stan Cook, Ashley McVicker, and John Morris.

Minutes of the July 27, 2012 meeting were approved.

Financial Report - Todd gave a verbal financial report. Balances remain the same as in July (i.e., \$9,858.45 in checking and \$1,094.60 in savings).

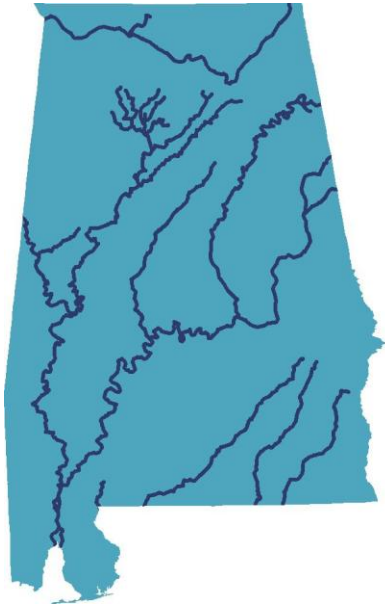
Sponsorships – John reported that most but not all sponsorship checks have been received. No problems are anticipated. The total sponsorships should be ~ \$7,698.00. This is a significant increase (~\$1.7K?) from prior years.

Social/Reception -- There was discussion about the increases in break and social refreshment costs (see attachment). The costs have increased significantly but there is really nothing that can be done about this for the current year. There was considerable discussion about the give-aways for the reception. It was agreed to authorize John to spend ~\$1K for give-aways (500 multi-colored cup huggers – see attached logo graphic to be used) and new AWRA shirts. It was confirmed that the federal tax ID number to use for these purchases is the same as before.

Student Housing – Sam Fowler reported that student lodging request are still coming in—to date 11 students have applied, and 9 have been approved .

Symposium status – Stan asked for approval to spend slightly more than \$25 each for speaker gifts. This was approved. There was brief discussion about the room set-up and number of chairs needed. Stan has coordinated everything with Jennifer at the PBR.

The meeting was adjourned.



AWRA

ALABAMA

Perdido Beach Resort BANQUET EVENT ORDER 1-45270 27200 Perdido Beach Boulevard * Orange Beach, AL 36561 * (251) 981-9811 * Fax (251) 981-5672	
Event Date: Thursday, September 06, 2012	Primary Contact: Mr. Stan Cook
Account: Auburn University	On-Site Contact: Mr. Stan Cook
Post As: Alabama Water Resources Conference & Symposium	Booked By: Amy Peralta
Event: Sponsored Bar / Social Hour & Poster Presentations (DNP Bar)	Catering Service: Jennifer McIntire
Booking ID # 7118	Account #: R54DC2

All Food & Beverage Subject to 21% Service Charge Plus 10% Tax.									
Date	Start Time	End Time	Room	Function	Setup	Exp	Gtd	Set	Rental
09/06/2012	05:30PM	07:00PM	Salon DE	Sponsored Bar	Bar and Barback	100	0	100	\$0.00
09/06/2012	05:30PM	07:00PM	Salon DE	Light Reception	Flow	100	0	100	\$0.00

<p style="text-align: center;"><u>MENU</u></p> <p>Social Hour & Poster Presentation</p> <p>Bar Mix (serves 25 to 30 guests) 2 LBS @ \$29.00 per Pound ***</p> <p>Mixed Nuts (serves 25 to 30 guests) 2 LBS @ \$35.00 per Pound ***</p> <p>Tortilla Chips with House Salsa and Guacamole (serves 25 to 30 guests) 2 Orders @ \$48.00 per Order ***</p> <p>Tortilla Chips with Nacho Cheese Sauce (serves 25 to 30 guests) 2 Orders @ \$45.00 per Order ***</p> <p>Lay's Potato Chips & French Onion Dip (serves 25 to 30 guests) 2 Orders @ \$35.00 per Order</p> <p><u>MISCELLANEOUS CHARGES</u> (1) Bartender Fee @ \$75.00</p> <p><u>BILLING REQUIREMENTS</u></p> <p>Bill To: R54DC2 (Mr. Stan Cook)</p>	<p style="text-align: center;"><u>BEVERAGE REQUIREMENTS</u></p> <p>Sponsored Bar Cocktails (Premium) @ \$5.50 Sponsored Bar Domestic Beer @ \$4.00 Sponsored Bar Premium Beer @ \$4.75 Sponsored Bar Wine by the Glass @ \$5.50 Sponsored Bottled Water, Soft Drinks, Juices @ \$2.95</p> <p style="text-align: center;"><u>SETUP REQUIREMENTS</u></p> <p>Set-up to Include: <i>Sponsored Bar (DNP)</i> Banquet Bar Set-up</p> <p><i>Social Hour & Poster Presentations</i> Existing Theatre Style Hors d'Oeuvres Table Skirted</p> <p style="text-align: center;"><u>GULF COAST AUDIO VISUAL</u></p> <p>AV Set-up to Include:</p> <p style="text-align: center;">(Rental & Labor fees will apply)</p>
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Due to very limited storage space at the Perdido Beach Resort, we are not equipped to handle freight. DO NOT ship any convention materials directly to the resort. Send all shipments direct to Gulf Coast Audio Visual Producers at the address listed below. All shipments must be received 3 days prior to function. NO shipments will be available for weekend delivery. All shipments are subject to storage and handling fees. All shipments sent to Perdido Beach Resort will be turned over to Gulf Coast Audio Visual for storage and handling and additional fees will apply.

Gulf Coast Audio Visual Producers 1-850-433-3016
 3720 North Pace Boulevard
 Pensacola, FL 32505
Attn: Your name, Conference Name and Arrival Date

Last year price vs. this year

Bar Mix = \$24.00/lb this year \$29.00/lb increased by \$5.00

Mixed Nuts=\$24.00/lb this year \$35.00/lb increased by \$11.00/lb

Tortilla Chips w Cheese Sauce=\$34.00/order this year \$45.00.order increase by \$11.00

Tortilla Chips Salsa Guacamole= \$34.00/order this year \$48.00 increase by \$14.00/order

Chips & Dip=\$30.00/order this year \$35.00/order increase by \$5.00/order

Domestic Beer =\$3.75 this year \$4.00

Imported Beer =\$4.25 this year \$4.75

Wine by glass= \$5.25 this year \$5.50

Bottled water. Soft drinks etc.=\$2.75 this year \$2.95

Perdido Beach ResortBANQUET EVENT ORDER **1-45258**

27200 Perdido Beach Boulevard * Orange Beach, AL 36561 * (251) 981-9811 * Fax (251) 981-5672

Event Date: **Wednesday, September 05, 2012****Primary Contact:** Dr. Samuel Fowler**Account:** Auburn University**On-Site Contact:** Dr. Samuel Fowler**Post As:** Alabama Water Resources Conference & Symposium**Booked By:** Amy Peralta**Event:** **General Session / Break (DNP Break)****Catering Service:** Jennifer McIntire**Booking ID #** 7118**Account #:** AUBURNUN

All Food & Beverage Subject to 21% Service Charge Plus 10% Tax.

Date	Start Time	End Time	Room	Function	Setup	Exp	Gtd	Set	Rental
09/05/2012	01:00PM	04:45PM	Salon EFGH	General Session	Theatre	175	0	200	\$0.00
09/05/2012	02:50PM	03:05PM	Foyer D F	Break	Break	175	0	175	\$0.00

MENU****Serve Time: 2:50pm******Southern Summer Break**

Pink Lemonade
Freshly Brewed Iced Tea
Assorted Cookies
Lemon Cheese Cake Squares

175ppl @ \$12.00 per Person

Themed Breaks are designed for 45 minutes of service. Any food and beverage requested or scheduled beyond this time will be charged on consumption.

MISCELLANEOUS CHARGES**BILLING REQUIREMENTS******Group is Sales Tax Exempt******BEVERAGE REQUIREMENTS****SETUP REQUIREMENTS****Set-up to Include:*****General Session***

Theatre Style w/ Center Aisle
Standing Podium on a Riser
Head Table for 5ppl on the Riser
Water Station

Break (DNP)

Roll-In Break Table Skirted

GULF COAST AUDIO VISUAL**AV Set-up to Include:**

Large Meeting Room LCD Support Package @ \$150.00 (bring your own projector)

Package Includes: Projector cart(s) with power cable & power strip. VGA Cable(s) & video amplifier. Drop Down Screen(s), Tripod Screen(s) or 7.5x10 Fast-fold Screen (sized for room). On-site technical support.

(2) Wireless Handheld UHF Microphone @ \$125.00

(1) Floor Microphone Stand @ \$8.00 each

Shure M68 4-Channel Mixer @ \$40.00 each

(Rental & Labor fees will apply)

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Gulf Coast Audio Visual Producers
3720 North Pace Boulevard
Pensacola, FL 32505

1-850-433-3016

Attn: Your name, Conference Name and Arrival Date

Symposium Giveaway Options (Collapsible Beverage Huggers)

1. Most economical would be the 1/8" thick high density foam (fabric like feel) collapsible beverage hugger with a one color imprint on one side only. Your cost on 250 pieces would be .59 each or \$147.50 plus your set up charge of \$40.00 bringing the total to \$187.50. You would incur minor freight charges.
2. The neoprene (Scuba type) material with a one color imprint on one side only would be .79 each or \$197.50 on 250 pieces plus a \$40.00 set up charge. Again , minor freight charges will apply.
3. Should you wish to have a two color or full color imprint, the cost on the neoprene (scuba type) material will be \$1.69 on 250 pieces or \$422.50 and you would need to add the set up charge of \$40.00. Minor freight applies.